Message

From: Dunton, Cheryl [Dunton.Cheryl@epa.gov]

Sent: 4/16/2020 1:50:35 PM

To: Wood, Donald [Wood.Donald@epa.gov]

CC: Matten, Sharlene [Matten.Sharlene@epa.gov]; Knott, Steven [Knott.Steven@epa.gov]

Subject: RE: closed captioning

Sure we could do this.

EPA is holding a virtual public meeting of the Toxic Substances Control Act (TSCA) Science Advisory Committee on Chemicals (SACC) on April 27-30, 2020 to review the draft risk evaluation for asbestos. The agency will use the scientific advice, information, and recommendations from the SACC, as well as public comments, to inform the final risk evaluation. The meeting will be virtual (conducted on the phone and webcast only) and will include closed captioning.

From: Wood, Donald < Wood. Donald@epa.gov>

Sent: Thursday, April 16, 2020 9:23 AM

To: Dunton, Cheryl < Dunton. Cheryl@epa.gov>

Cc: Matten, Sharlene < Matten. Sharlene@epa.gov>; Knott, Steven < Knott. Steven@epa.gov>

Subject: RE: closed captioning

No one from the public has asked for special accommodations, yet. Should we put something on our meeting page. "This meeting will include closed captioning."?

From: Dunton, Cheryl < Dunton. Cheryl @epa.gov>

Sent: Thursday, April 16, 2020 8:15 AM **To:** Wood, Donald < Wood. Donald@epa.gov>

Cc: Matten, Sharlene < Matten. Sharlene@epa.gov>; Knott, Steven < Knott. Steven@epa.gov>

Subject: RE: closed captioning

That's great. Have you had anyone reach out to make special accommodations? If so, you could let those people know ahead of time. If not, then I think a brief mention of it at the beginning of the meeting will suffice, sometime when you're going over the logistics for the day. Make sense?

From: Wood, Donald < Wood. Donald@epa.gov>

Sent: Thursday, April 16, 2020 7:29 AM

To: Dunton, Cheryl < <u>Dunton.Cheryl@epa.gov</u>>

Cc: Matten, Sharlene < Matten. Sharlene@epa.gov >; Knott, Steven < Knott. Steven@epa.gov >

Subject: closed captioning

Hi Cheryl, Hayley decided to have us provide simultaneous closed captioning for the April SACC meeting on asbestos. This is a first for us. Is this service something we should announce in advance of the meeting, and if so, is there standard language? Or, should we just have the closed captioning without announcing it in advance?

Donald Wood

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